



City of Los Angeles – Department of Building and Safety

**Temporary Special Event
PLANNING CLEARANCE APPLICATION**
Last Status: Pending**Status Date:** 8/24/17 12:00 AM

NOTICE: Completion of the Temporary Special Event (TSE) questionnaire and submission of the TSE Planning Clearance Application are only preliminary steps in the TSE permit application process. The Los Angeles Department of City Planning (LADCP) will review the clearance application. A clearance approval, unless otherwise noted, is required before the TSE permit application can be initiated.

****ANY FALSE INFORMATION SUPPLIED ON THIS TSE PLANNING CLEARANCE APPLICATION
WILL CAUSE THE LADBS TSE INSPECTOR TO DENY THE EVENT****

1. Applicant Information

Lisa Schechter

 1040 N Las Palmas Ave
 lisa@mediadistrict.org

 Hollywood 90038
 (323) 860-0025
2. Event Information**Event Description:**

Hollywood Media District Stakeholders Meeting

Event Start Date: 09/28/2017**Hours of Operation:**

05:00PM - 08:30PM

Approximate Number of People Allowed to Attend the Event:**Event End Date:** 09/28/2017

60

3. Preliminary TSE Questionnaire Responses

- | | | |
|--|--|------------------------------|
| • Is this TSE permit application for an event that is on a public right-of-way? | <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes |
| • Is the event private and intended to be held on a residential property? | <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes |
| • Is the event intended to be held at the Los Angeles Convention Center? | <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes |
| • Is the event sanctioned by a public school held wholly on a Los Angeles Unified School District (LAUSD) property? | <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes |
| • Is the event sanctioned by a public or private university, college, trade or technical school campus and held wholly within the campus boundaries? | <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes |
| • Is the event sanctioned by a public or private hospital and held wholly within the hospital's boundaries? | <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes |
| • Is the event intended to be held within the boundaries of a federal, state, or county park? | <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes |
| • Is the event a 'Red Carpet' / 'Award Show' event? | <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes |
| • Is this event being held at a major venue such as a sports arena or entertainment complex? | <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes |

4. Los Angeles Fire Department (LAFD) Information

A Division Five permit from LAFD is required for the conditions below:

- Event involves public assembly, a film shoot, schools or churches, institutions, or a high rise building.
- Tents or canopies with aggregate area greater than or equal to 450 square feet.
- Tents or canopies, greater than or equal to 12 feet in length or width, on a commercial property.

A safety plan showing the layout of the event is required to be submitted to LAFD prior to: obtaining a clearance from LADCP, obtaining a TSE permit from LADBS, and the approval from the LADBS and LAFD field inspectors. The approved safety plan, if obtained, must be made available to LADCP personnel before an LADCP clearance can be obtained and to the LAFD and LADBS inspectors at the time of the site inspection.

Has a Fire Approval application been submitted to the LAFD for this event?☐ No ☒ Yes☐ Not Required =>

I have contacted the LAFD and was informed that a Fire Approval will not be required.
The contact information for the LAFD personnel responsible for processing fire approval is:

Name:**Phone #:****Has a Division Five permit application been submitted to LAFD?**☐ No ☐ Yes

=> Permit # :

☒ Not Required =>

I have contacted the LAFD and was informed that a Division 5 permit will not be required.
The contact information for the LAFD personnel responsible for processing Division 5 permit is:

Name: Eugene Andrews**Phone #:** (213) 978-3653**Has a Safety Plan been submitted to LAFD?**☐ No ☒ Yes☐ Not Required =>

I have contacted the LAFD and was informed that a Safety Plan will not be required.
The contact information for the LAFD personnel responsible for processing Safety Plan is:

Name:**Phone #:**

5. Parking Information

Is parking available?

☒ Yes☐ No

Number of parking spaces available: 60

How will parking for, or transportation to and from this event be provided?

6. Event Activities

Will this event involve any of the following: dancing, concerts, live music, or, amplified sound as the main event, a parade, a public assembly, a carnival, a circus, mechanical or animal rides?

☐ No ☒ Yes

A CID TSE permit from the Commission Investigation Division (CID) of the Los Angeles Police Department Police Commission's Office is required. (Note: A CID TSE permit may not be required for events where dancing, live music and amplified sound are accessory to the main event. To verify if a CID permit will be required please contact the Office of Finance at (213) 996-1210.)

Activity(ies) that apply:

☐ Amplified Sounds☐ Dancing☒ Public Assembly☐ Carnival☐ Live Music☐ Other☐ Circus☐ Mechanical/Animal Rides☐ Concert☐ Parade**7. Los Angeles Police Department (LAPD) Information**

Has a CID TSE permit from the LAPD Police Commission Office been obtained?

☐ Yes => CID TSE Permit # :☒ No => Has an application for a CID TSE permit been submitted to CID?☐ No ☐ Yes

=> The contact information for the CID permitting office personnel for this event is:

Name:

Phone #:

☒ Not Required

=> I have contacted the CID office and was informed that a CID permit will not be required. The contact information for the CID personnel responsible for processing CID permit application is:

Name: Wong

Phone #: (213) 996-1210

8. Alcohol Dispensing

Will there be any dispensing of alcohol, either sold or given away, at this event?

☐ No ☒ Yes =>

Does the person or business providing the alcohol for the event have an established Alcohol Beverage Control (ABC) license?

☒ Yes => ABC License # : 464354☐ No => Has a license application been submitted with the ABC?☒ No☐ Yes

=> The contact information for the ABC personnel responsible for processing ABC license application is:

Name:

Phone #:

9. Used Car Sales Event

Is this a used car sales event?

☒ No ☐ Yes =>

Is the used car sales event on the same lot as the new car dealership?

☒ No☐ Yes

=> The contact information for the new car dealership is:

Dealership Name:

Contact Name:

Phone #:

DISCLAIMER: This Temporary Special Event (TSE) Planning Clearance Application is not a replacement for a TSE permit. The completion of the TSE questionnaire and the submission of the TSE Planning Clearance Application are only preliminary steps in the TSE permit application process. The clearance must be approved before a TSE permit application can be initiated.*****For City of Los Angeles Use Only*****

Clearance Application #: 2372

Event Address/Location: 832 N Cole Ave

Clearance Status: Pending

Status Applied By:

Status Date: 8/24/17 12:00 AM

Department:

Comments: